

Posted: 11.15.18

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT
Hudson, New Hampshire
November 19, 2018
Hills Memorial Library – 18 Library Street

6:00 pm Non-public Session
6:30 pm Public Session
followed by Non-public Session

AGENDA

- A. **Call to Order:** Chairman Malcolm Price will call the meeting to order.
- Pledge of Allegiance
- B. **Non-public Session**
1. Champions Before- and After-school Program
- C. **Public Input**
1. Thomas Barrett RE: moving election month
- D. **Presentations to the Board**
1. Alvirne High School Renovation: Attachment # 1
- E. **Requests of the Board**
1. Fairview Donation Acceptance Request (MW): Attachment # 2
 2. Coronis Donation Acceptance Request (KB): Attachment # 3
- F. **Old Business**
- G. **New Business**
1. Extracurricular Nominations (LR): Attachment # 4
- H. **Recommended Action**
1. Manifests – Recommended action: Make necessary corrections and sign.
 2. Minutes – Recommended action: Review and approve.
 - a) 11.05.18 Draft Minutes (LR): Attachment # 5
- I. **Reports to the Board**
1. Superintendent's Report
 2. Assistant Superintendent's Report
 3. Director of Special Services' Report
 4. Business Administrator's Report

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J. **Committee Reports**

K. **Correspondence**

1. All Eastern (MW): Attachment # 6
2. Outreach Coordinator Report (MW): Attachment # 7
3. Technology Integration Specialist Report (MW): Attachment # 8
4. NH School Breakfast Challenge (KB): Attachment # 9

L. **Board Member Comments**

M. **Upcoming Meetings**

N.

Meeting	Date	Time	Location	Purpose
Policy Committee	11.27.18	2:45 pm	SAU Building	Regular Meeting
School Board	12.03.18	6:30 pm	Hills Memorial Library	Public Hearing Regular Meeting
Policy Committee	12.10.18	6:00 pm	SAU Building	Regular Meeting
School Board	12.17.18	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	01.07.19	6:30 pm	Hills Memorial Library	Regular Meeting
Policy Committee	01.15.19	2:45 pm	SAU Building	Regular Meeting

Non-Public Session

1. Staff Nomination: Non-public Attachment # 10

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.

These conditions are:

- (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- (b) The hiring of any person as a public employee.*
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*

O. **Adjourn**

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TO: Hudson School Board
FROM: Kerry Durso, Outreach Coordinator
RE: Fairview Donation
DATE: November 15, 2018

Fairview Assisted living held a craft fair this past weekend to raise money for the Hudson School District's At-Risk fund. This fund helps families in Hudson purchase supplies/pay for needed items such as shoes, transportation to appointments, utilities, etc. Fairview raised \$1,916.00 and I am requesting the board accept these funds for the families of students in Hudson to be able to access this in times of need.

Thank you for your consideration.

WIA TRUCK
As promised. Please
allocate this to balances on
children's account whose parents
are financially burdened by paying
for school lunch. Thanks
Myra Corotis

Pay to the Order of Joe Cleveland
 Hudson School Lunch Program \$ 500.00
 10/22/18
 557
 54-8949/2114
 Granite State Credit Union
 For Myra Corotis
 21148949418580100499151 0557

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MEMORANDUM

TO: Hudson School Board
FROM: Stephanie Colton, Benefits Coordinator
SUBJECT: Elementary Extracurricular Nominations
DATE: November 2, 2018

The following nominations have been submitted for the 2018-2019 school year:

Nottingham West:

Choral Advisor	Kirsten Mohring	\$2,000
Band Instructor	Kirsten Mohring	\$2,000

**Hudson School District
Hudson School Board Meeting
November 5, 2018
Draft Minutes**

Present:

- Mr. Malcolm Price, Board Chair
- Mr. Lee Lavoie, Vice Chair
- Mrs. Patty Langlais
- Ms. Darcy Orellana
- Mr. Lawrence Russell, Superintendent
- Ms. Mary Wilson, Assistant Superintendent
- Ms. Rachel Borge, Director of Special Services
- Ms. Karen Burnell, Business Administrator
- Ms. Caitlin Lynch, AHS Student Representative

A. Call to Order

Mr. Price, Board Chair, called the meeting to order and Ms. Orellana led the audience in the Pledge of Allegiance at 6:30 pm.

B. Public Input

Diana LaMothe, 21 St. Laurent Drive

Full-day Kindergarten

In favor of full-day kindergarten but worried about other big-ticket items in the ballot.

Doesn't want the reno to fail either, suggested putting full-day kindergarten off for a year, get the reno passed and then move on to full-day kindergarten.

Mrs. Langlais stated tonight is the first proposal the Board has had on full-day Kindergarten, can't speak to this yet.

Maggie Malloy 86 B Greeley St., teacher

Champions

Prepared statement:

Mom of two with one son attending Champions program.

Less than satisfied with this program; poor communication, poor food choices, lack of staffing, delayed opening surcharge of \$15 (unsure about early release days).

Staffing – down five employees and a site manager. Food – nothing hot (had a toaster for one week then it broke and has not been replaced). (High carbs/ high sugar.)

Last year they always had choice of 5 cereals, bagels, and a specialty item. Currently she is supplementing food for her son.

Currently the students have no outside time/playground time/gym time.

Mr. Lavoie: Should Champions be reimbursing the district for custodial services?

Mrs. Burnell: Surcharges are not in our contract.

Mrs. Langlais: Very upset; we have been lied to about their program. We take this contract seriously.

Fabiana Fickett, 13 Tamarack St.

Full-day Kindergarten

22 years' experience in education.

Happy full-day kindergarten may come to Hudson. Need to think about what is in the best interest of the children. Both items are important.

Gary Gasdia

Hudson has a huge decision to make. If both items are on the ballot, this may split the votes. Believes that we should finish one project before we start another.

Public input closed at 6:55 pm.

C. Presentations to the Board

Strategic Planning

Mr. Russell and Mark Dolan addressed the Board.

Mr. Russell: Strategic plans are usually for three to five years.

Needs to be a well thought out plan so it is successful.

Met with Mr. Dolan a few weeks ago; he has done several other strategic plans for other districts. This item will have to be a warrant Article in March.

Mark Dolan – Employed by the New Hampshire School Boards Association.

Was a school board member for Strafford.

Engineer by trade and built the strategic plan for his company; then brought it to Strafford.

He will be the facilitator in charge of the process, a neutral party.

Strategic plans must support strategic thinking, long-term plan brings community together. Will be a 4 to 6-month process; must create a committee and hold multiple meetings over the 4 to 6 months.

Committee should consist of parents, teachers, community members; and will work in small groups, focusing on students and teachers.

Strength-based approach, shared vision – values to carry forward, review mission statement, focus on broad-based items, build empathy maps.

Engage committee – forums for input; strength-based items work well.

Committee should meet after each community forum – what did we hear, create focus goals.

Finalize goal statement (initial 3-year plan) present to the committee, look to the school board for final approval.

Wrap-up

Key areas – district plan – understood by all.

Road map – mission / vision. Guiding principles/values; goals and strategies. Review every 6 months with a focus on vision. The process is as important as the plan; the work begins after the plan is created and implemented.

Ms. Orellana: How will our summer discussions work with this? This is a critical item; need a plan; must think long-term.

Mrs. Langlais: What do you need from the School Board?

Mr. Russell: Tonight is for your information.

School Board members will review this information and plan will come back to a future meeting.

Full-day Kindergarten

Funded by Keno (“Kenogarten”) Could potentially be fully-funded; still unknown.

Currently State-funded \$1100-\$1800 per pupil.

New law proposed could fund up to \$3600 per pupil.

\$345,000 increased revenue.

If full-day kindergarten happens, will still offer half-day (likely without transportation).

Scenarios

- Grade 1 at HO/ Kindergarten at LSS / Preschool at ELC (portables)
(15 cent per 1000 tax)
 - Grade 1 at HO/ Kindergarten at LSS / Preschool at Nottingham West
 - Grade 1 at Hills/Nottingham West / Kindergarten at HO / Preschool at LSS
- Cost summaries Option 2 and 3 cost less – no portables.

Mr. Russell: Please consider this; we are one of 12 districts in NH without full-day kindergarten. We need the renovation, but we also need full-day kindergarten which will help our young students in upper grades.

Mrs. Labrie (ELC principal): This gives students the best start, a gift to meet their social and emotional needs. Please consider this proposal.

Ms. Orellana (is in favor of full-day kindergarten) moves to continue the conversation through the strategic plan, second by Mrs. Langlais. Motion passes 4-0.

D. Requests of the Board

Facilities Use Request

British Car Show

Mr. Lavoie moved to approve Facilities use request for British Car Show, second by Mrs. Langlais. Motion passes 4-0.

E. Old Business

FY20 Budget Wrap-up

Ms. Burnell addressed the Board.

Will bring some changes to the Board.

Technology intern (not on), Technology OT (not on), equity software changes + \$10,746.50

Discussed college intern – not a free internship.

New Budget \$55,397,393 – 2.97% increase.

76% of the budget is Salaries and Benefits.

Mr. Lavoie moved to accept final budget figure of \$55,397,393, second by Mrs. Langlais. Motion passes 4-0.

Champions Before- and After-School Programs

Not present

Brief Recess 8:02-8:13 pm

F. New Business

FY20 Default Budget

\$54,858,906

Mrs. Langlais moved to approve the default budget figure of \$54,858,906, second by Mr. Lavoie.

Motion passes 4-0.

Extracurricular Nominations AHS

Mr. Lavoie moved to accept the extracurricular nominations as presented, second by Mrs. Langlais.

Motion passes 4-0.

Congrats Broncos Football.

Budget Transfer SB#5 \$13,587

Ms. Borge addressed the Board.

From tutor line to software

Mrs. Langlais moved to approve SB#5 \$13,587, second by Ms. Orellana.

Motion passes 4-0.

G. Recommended Action

1. Manifests – Recommended action:

Manifests are available to be signed. Make necessary corrections

2. Draft Minutes – Recommended action:

Make necessary corrections and approve

10-15-18 Draft Minutes

Mrs. Langlais moved to approve the draft minutes of 10-15-18 as presented, second by Mr. Lavoie. Motion passes 4-0.

10-29-18 Draft Minutes

Mrs. Langlais moved to approve the draft minutes of 10-29-18 adding under Ms. Orellana's comments "the reason her college student is doing so well is due to the great education she received at Alvirne," second by Mr. Lavoie. Motion passes 4-0.

H. Reports to the Board

1. Superintendent's Report

Mr. Russell addressed the Board.

Survey results for 1:1 technology. Reviewed questions and data. Student videos sent to School Board members email.

Attended a training with the IT Director.

HB1612 – Data Security bill.

2. Assistant Superintendent's Report

Ms. Mary Wilson addressed the board.

Busy working on electronic survey results – Climate and Culture – over 400 responses.
Results coming soon.
Working with kindergarten committee
ESOL services- attended a meeting. Hudson was the only district representing NH.

Working on Master Plan Professional Development Committee; next meeting is December 10.

3. Director of Special Services' Report

Ms. Rachel Borge addressed the Board
Excited to be part of the Professional Development Committee.
SEPAC had an event two weeks ago; getting great feedback and inquiries from other districts that are interested in starting their own committee.
Involved with SPED Directors Association Committee – theme – Trauma in Schools.

4. Business Administrator's Report

Ms. Karen Burnell addressed the Board.
Budget / Default budget work.
Supporting new finance director.

I. Committee Reports

Building Committee Minutes

For your information.

J. Correspondence

Harvey Bid Award

Geotechnical Services \$9300

For your information

Harvey Bid Award

Haz-Mat Investigation/Report \$3680

For your information

Nominations

Sara Hilton Interventionist \$40,000

Mr. Lavoie moved to approve the superintendent's nomination of Sara Hilton, Interventionist, \$40,000, second by Mrs. Langlais. Motion passes 4-0.

K. Board Member Comments

Caitlin Lynch-Spirit week last week; video night was fun still waiting for final numbers to see who won.
Won final football game.

Ms. Orellana- Like the opportunity to discuss tough topics.

Mrs. Langlais-No comments

Mr. Lavoie- Excited about the Strategic Plan. Please vote tomorrow; ask legislatures to support CTE Renovation.

Mr. Price- Congrats AHS Football. Game Saturday in Exeter or Portsmouth. Excited about the Strategic Plan.

I am 100% in favor of full-day kindergarten; however, we just started the discussion in April not enough time invested to go forward at this time.

L. Non-Public Session

Mrs. Langlais to enter into Non-Public Session at 8:45 pm under RSA 91-A:3II (C) second by Ms. Orellana. Chair called for a roll call vote: Mrs. Langlais-yes; Ms. Orellana-yes; Mr. Lavoie-yes; Mr. Price-yes. Motion passes 4-0.

Enter Non-Public at 8:45 pm.

The board discussed a student matter.

Mrs. Langlais moved to exit non-public and adjourn, second by Ms. Orellana. Motion passes 4-0.

M. Adjourn

Meeting adjourned at 9:20 pm.

Respectfully submitted,

Dotty Murray

November 8, 2018

Good Morning,

Please join the Alvirne Music Department in congratulating Jake Apitz, Maria Chouinard, and Marisa Morin on their selection to the All Eastern Honors Mixed Choir (Jake) and Honors Band (Maria and Marisa).

All Eastern is like the All Star Game of All State – it is a biannual festival open only to juniors and seniors who made All State in their state the previous year. Participants come from all six New England States, Delaware, Maryland, New Jersey, New York, Pennsylvania, Washington D.C., and the European Department of Defense schools. Each state is entitled to a percentage of participants based off of population; only two percent of the festival’s participants come from NH. This year, 11 students were selected from our state, so having three of those 11 come from Alvirne is a source of great pride for us!

Be sure to congratulate Jake, Maria, and Marisa when you see them. They will travel to Pittsburgh, PA on April 4-7, 2019 to represent our school and community!

Best,
Rob and Mike

Robert J. Scagnelli
District Director of Music, SAU 81
Band Director, Alvirne High School
200 Derry Road
Hudson, NH 03051
603.886.1265

October 2018 Outreach Report**Kerry Durso**

In the month of October, I received 19 referrals for families in need. Out of these 19 referrals, I made face to face contact with 12 of them, while I made either phone or email contact with the others. Several of these referrals are active and ongoing, families needing to be connected to a variety of resources such as financial (food, clothing, help with bills etc.). I have tried to make at least 3 contacts with each referral, in order to ensure appropriate, follow up. I attended meetings with Kathy Wilson at town hall and have attended COP (Community of Practice) meetings, where a group of community agencies discuss resources and supports for transition age youth with disabilities. I have attended Advisory group meetings for the IMPACCT program and met with the Outreach Coordinator for Pennichuck Middle School in Nashua to discuss resources. I have continued to make myself available to guidance counselors and administrators to assist with families or students as necessary. I have continued to track the students who have reached 12 days absent and reach out to families for support as needed.

I took part in coordinating Mental Health In Schools (MHIS) through greater Nashua. This agency will begin providing mental health services to students at the middle and high school. This will hopefully branch out to other grades as time goes on. I am very excited about this, as I am passionate about the need for mental health care for our students. It is my hope that this program will continue to grow and expand to meet the needs of the students in Hudson Schools.

Meetings with parents: 12

Meetings with students: 4

Court hearings attended: 2

SST attended: 18

Michelle Hibbard

Technology Integration Status Report

October 2018

District-wide

- I worked with several teachers at all four Elementary schools to update monthly information on their webpages.
- I focused on assisting teachers with the use of their data projectors and Smart Boards and lessons were taught using these technology tools.
- I met with Jennifer the districts consultant for the use/training for assistive technology at the Memorial Middle School. This way I can work with the classroom teachers and train them. Jennifer, I discussed some technology issues with apps and air printing from iPad. The middle school teachers had to reschedule until Nov. 6 for the training session.
- I have been putting together grade level activities for when students have their Computer Lab Special. I am working with teachers to teach them how to use these types of lessons. I am working with teachers to incorporate the laptops into their lessons in the classroom.
- Supporting teachers using the instruction sheet to work on webpage editing independently.
- I regularly assist students with logging into the computers in the labs. I assist with online testing using STAR or Pearsonsucccess.net.
- Assisting teachers with basic technology questions regarding equipment such as, printer not working or logging into computers, mouse not working properly.
- Collaborating with teachers learning which apps they are using in the computer labs and in their classrooms as learning tools.

ELC – H.O. Smith

- Working with Teachers Deane Malizia and Lauren Neish in kindergarten regarding no interactive capabilities with the equipment they have. They put requests in to IT as a ticket.
- Working on resolving issues regarding sleep mode for Kindergarten student computers. The time is too short for what the students need.
- Assisted teachers with updating their webpages to add new items.
- Worked with IT to get a couple teachers technical concerns with teacher computers to ensure editing features are available for teachers to work on class webpages. This was fixed.
- Helped plug in the wires to get Beverly's smart board running. Needed IT to come resolve some other issues that were going on with Smartboard working properly. It was fixed.
- Assisted teachers with accessing their work survey during teacher workday.
- Spoke with teachers that are missing the pens to their Eno Boards. Advised them to put in a ticket to get issue resolved.
- Assisted students in the lab when there with their teachers. Students practicing Math and Typing skills.

Hills-Garrison

- Helped Teachers in the Computer Lab with students logging into computers, students using typing programs and assisted teachers with logging into Pearson to have students enter their test scores.
- Continue to work with teachers to add or enhance their websites monthly.
- Teaching lessons with teachers to have students gain more computer knowledge base learning.
- Shared lessons with teachers for their specific grade level
- Assisting teachers with students logging into computers for STAR testing.
- Assisted teachers with accessing the workplace survey during teacher workday.
- Collaborated with Mrs. Klingseisen regarding a resourceful Typing program Typing.com to assist with students becoming proficient with their typing skills and discussed how this program allows teachers to track the progress for each student.
- Worked with Ms. Klingseisen class with logging in and working on a research project for either a state or country to create a brochure.

Nottingham West

- Worked with several teachers individually creating their webpage for their class. Answering questions, they had regarding uploading and saving documents.
- Helping teachers while using Google Classroom.
- Worked with teachers in the Computer Lab assisting with student logging in.
- Shared diversified learning assignments for students with learning differences.
- Assisted teachers with modified assignments when using the computer lab.
- Showed students the proper way to log in the computer and how to navigate properly once they were logged in.
- Teachers asked questions about apps on Chrome Books. I was able to assist with some information and looked into finding out answers regarding their concerns and questions.
- Shared lessons with teachers for their grade level.
- Assisting teachers with students logging into computers for STAR testing.
- Working with teachers and their students to build on their computer skills.
- I am working in classrooms with Mrs. Searles Allen to observe and assist with incorporating lessons using the laptops during Writing and Math times.
- I am also working with Julie Thomas to improve student computer skills.
- Worked with Special Education Teachers creating their webpages. We had a 2-hour training.
- I assisted Mrs. Searles Allen class while using the laptops during a coding session in class.
- Assisted Julie Thomas with helping her 2nd grade class learn how to log on independently.



August 13, 2018

Dear NH School Breakfast Challenge Winner-
FSD Carla Anger and Dr. H.O. Smith Elementary School!

Congratulations from all of us at the **NH School Breakfast Challenge** Coalition. Today, we are so pleased to announce to your colleagues and friends your great statewide accomplishments. To your credit, you chose to seek this award by making big or small changes in your breakfast delivery, protocols or procedure. Regardless of the student family income status, the results were successful increases in the number of children participating in breakfast.

NH Hunger Solutions has sent a check to your Business Administrator in the amount of \$357.00. These funds are to be used for food service operations. As an example, these funds may be used for equipment, for membership in SNA (School Nutrition Association), for marketing upgrades to materials used to promote the breakfast program, etc. These funds are not intended to be used to pay debt, or to pay for labor.

We hope you will take time to inform your colleagues today about how you "Did IT". Everyone wants to hear your story of success. Please take time to speak about your steps you took, what resources worked for you, and who you sought guidance from.

We would like to stay in touch over the year, to see how things are going and if you have had any further success. If you would like to contact us, please reach me at 603-225-2264.

Thank you for your hard work toward eradicating food insecurity within our student populations.

Cheryl Avery

Cheryl Avery, Ex. Director
NH Hunger Solutions